St. Joseph the Worker School

General Meeting of the Parish Education Committee

MINUTES

Date: Tuesday, December 19, 2017

Present: Vince Uy, Gabriel Labrador, Sabrina Chiu, Jose Flores, Raymond Bianchin, Lynn Whitlock (Teacher Representative), Paul Fraser (Principal), Jamie Withers (Vice-Principal), Denise Lorenz (Secretary)
Apologies: Father David Poirier, Marina Crego, Sandra Manzano, Doug Choy

Meeting called to order by Vince Uy at 7:15 p.m.

AGENDA	***DISCUSSION***	***ACTION TAKEN***
Faith Formation: Gabriel Labrador	*Gabriel read from Care For Everyone In Our Common Home reflecting on Laudato Si' by Pope Francis: Ecological Conversion*	*PEC pondered, discussed and reflected on the Session 3 question.*
Appreciations:	*The PEC appreciated:* *Jose & Heidi Flores for hosting the PEC party;* *Erinn & Grant Bryan for their assistance with the PEC party;* *Coral Cardoz for volunteering in the Kindergarten class;* *Lorna Craig for knitting scarves for the Kindergarten class.*	
Correspondence	*Vince received a thank you card from the school staff for the lovely Christmas party and generous gifts.*	
Review of Minutes: November 21, 2017		Gabriel Labrador moved that the November 21, 2017 general minutes be adopted as presented. Raymond Bianchin seconded and the motion was carried unanimously.
Principal's Report: Paul Fraser	*Paul's December 19, 2017 report was circulated and reviewed. The report is attached to these minutes.* *Paul shared some of Harry Moes (the Ministry evaluator) commendations from our school evaluation which was held on December 14 and 15, 2017.*	*Paul will show PEC members the sample Primary Robotics kit at the break.*

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Treasurer's Report: Sabrina Chiu	*Sabrina circulated and reviewed her November 2017 Treasurer's Report. The report is attached to these minutes. Fundraising totals have not yet been finalized.*	Jose Flores moved that the November 2017 Treasurer's Report be adopted as presented. Raymond Bianchin seconded and the motion was carried unanimously.
Member's Reports:		
Vice-Principal's Report: Jamie Withers	*91 students from Grade 5, 6 and 7 will be skiing at Cypress Mountain in January/February, 2018 and are looking forward to it. We have lots of parent volunteers.*	
EC Workshop: Jose Flores	*Jose attended the EC Workshop on November 22, 2017 which was very informative. Attendees did skits on PEC roles.*	
Teacher Representative: Lynn Whitlock	*Lynn received thanks from the Richmond Christmas Fund and BC Children's Hospital for the toys our school families donated. Lynn is coordinating Speech Arts this year for Grades 1, 2, 3 & 7. Practices will commence on January 18, 2018 with our school festival taking place on March 1, 2018 and the tri-schools festival taking place at St. Paul's on March 6, 2018.*	
Parking Lot Blitz: Gabriel Labrador	*Gabriel did the blitz by himself and is unsure how effective it was. 20% of parents are going over the speed limit. Many cars are idling in the parking lot.*	*We will have another blitz in the Spring 2018.*
Old Business:		
CISVA AGM: Raymond Bianchin, Society Delegate	*Raymond's December 2017 email regarding Accessing the CISVA website secure area was circulated and reviewed.*	*Raymond has emailed the password to PEC members.*
Draft Policy Review: Raymond Bianchin	*Raymond's Policy & Society Delegate Report to the PEC dated December 19, 2017 was circulated and reviewed. The report is attached to these minutes.*	

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Sports Uniforms: Paul Fraser	*The monitoring of sports uniforms has been completed.*	
Seniors' Luncheon: Vince Uy	*PEC are encouraged to attend the Senior's Luncheon at Noon on Wednesday, December 20, 2017. The performances will be at 1pm and 7pm.*	
New Enrollment Information Meeting: Vince Uy	*PEC are encouraged to attend the New Enrollment Information Meeting on Wednesday, January 31, 2018 in the gym at 7:30pm.*	
Cobs Bread Fundraising: Marina Crego	*This will be tabled for the January 16, 2018 meeting as Marina is not here.*	*Paul will contact RCAV to ensure that Cobs Bread is an ethical business approved by RCAV.*
New Business:		
Roof Update: Doug Choy	*This will be tabled for the January 16, 2018 meeting as Doug is not here.*	
Parking Lot / Maintenance Team Status Update: Jose Flores	*Only 2 parents were available to shovel snow. Jose will have a meeting with the Maintenance Team to assign responsibilities and instruct on how and where to distribute the salt after a snowfall.*	*PEC members will salt the property tonight as it has to be done asap.*
CISVA Policy Updates: Raymond Bianchin	*Raymond circulated the Log of Changes to CISVA Policy Manual Adopted by the Board of Directors regarding Policy 106, 111, 114, 117 & 118.*	

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Parent Participation Report: Sandra Manzano	*Denise read Sandra's report: No issues with parents fulfilling their roles for Parent Participation reported thus far. Some movement of parents into different roles because of personal reasons. We are now just one parent short for Lunch Hour Supervisor on Mondays.* *Over the Christmas break I will be tallying hours for parents helping with Fundraising and Shopping Card Selling and emailing them with their completed hours.*	
Gala - Post Gala Review: Marina Crego	*Vince read Marina's report: Great evening, everyone had a great time. Attendance was down significantly – 190 tickets. Preliminary figures – we are around $37K, will have the final amount in January.*	*Marina will present a more detailed report at the January 2018 meeting.*
EC Workshop January 24, 2018: Vince Uy	*Please let Vince know if you are able to attend the EC Workshop being held at IC Delta on January 24, 2018 at 7pm.*	
PEC AGM & Re-Registration Meeting: Vince Uy	*It is mandatory that PEC attend this meeting on Tuesday, February 27, 2018 at 7:30pm in the church.*	*The church has been booked for February 27, 2018.*
Thanksgiving Mass	*PEC members are invited to the Thanksgiving Mass at 9:30am on Sunday, January 7, 2018.*	
Adjournment:	*Lynn Whitlock left the meeting.* *Next Meeting: Tuesday, January 16, 2018*	Motion by Raymond Bianchin to adjourn the meeting at 8:50pm. Seconded by Sabrina Chiu. Carried unanimously.