St. Joseph the Worker School
General Meeting of the OLD Parish Education Committee
MINUTES

Date: **Tuesday, June 19, 2018**

Present: Father David Poirier, Vince Uy, Gabriel Labrador, Sabrina Chiu, Marina Crego, Raymond Bianchin, Jose Flores, Sandra Manzano, Doug Choy, Lynn Whitlock (Teacher Representative), Paul Fraser (Principal), Jamie Withers (Vice-Principal), Denise Lorenz (Secretary)
Guests: Father Pierre Ducharme, Monica Sagastume, Ricardo Hernandez

Dinner: 6:15pm Meeting called to order by Vince Uy at 7:10pm

AGENDA	***DISCUSSION***	***ACTION TAKEN***
Faith Formation:	*The PEC was appreciated and affirmed tonight by parent and student representatives.* *Sabrina read from Care For Everyone In Our Common Home reflecting on Laudato Si' by Pope Francis: (additional paragraph 224)*	*PEC shared thoughts on the paragraph.*
Appreciations:	*Appreciation cards are sent to individuals who have gone above and beyond extra-curricular responsibilities or stewardship. The PEC appreciated:* **Edgar Herrera for coaching track & field.* ** Chris Phillips for coaching track & field.* **Ricardo Hernandez for coaching long jump.* **Victor Gautreau for servicing G7 bikes prior to the bike hike and chaperoning on the trip.* **Resina Becket for her assistance at the Used Uniform Sale.* **Patti Ikegami for her assistance with Staff Appreciation Week.*	*Appreciation cards will be sent on behalf of the PEC.*

AGENDA	*DISCUSSION*	*ACTION TAKEN* *Page 2*
Review of Minutes: May 15, 2018		*Gabriel Labrador moved that the May 15, 2018 minutes be adopted as presented. Sabrina Chiu seconded and the motion was carried unanimously.*
Principal's Report: Paul Fraser	*Paul's June 19, 2018 report was circulated and reviewed. The report is attached to these minutes. Paul mentioned potential reporting out changes for 2018-2019 (Seesaw/FreshGrade programs).*	
Treasurer's Report: Sabrina Chiu	*Sabrina's Treasurers report for May 2018 was circulated and reviewed. The report is attached to these minutes.* *June, July & August Treasurer's Reports will be presented at the September 2018 PEC meeting.*	*Marina Crego moved that the May 2018 Treasurer's Report be accepted as presented. Doug Choy seconded and the motion was carried unanimously.*
Member's Reports:		
Uniforms: Jose Flores	*The Used Uniform Sale was successful making a profit of $480 which will go towards purchasing sports jerseys. We are in the process of looking for a new sports jersey supplier.*	*Uniforms that did not sell will be kept in the workroom for emergency spares.*
Maintenance: Doug Choy	*Phyllis Will advised Doug that no firm dates have been set for the asphalt and asbestos testing. The wall by Kindergarten class will be fixed once the roof is finished.*	
Policy & Society Delegate Report: Ray Bianchin	*Raymond circulated and reviewed his June 19, 2018 report. The report is attached to these minutes.*	
Parent Participation: Sandra Manzano	*I have tentatively assigned all the parents for jobs for the 2018/2019 school year. Once the new PEC member taking over the Parent Participation Portfolio is in place, we can send out emails notifying parents.*	

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Vice-Principal Report: Jamie Withers	*Step Up Day went well. Confirmation was wonderful. Grade 7's came up with great stations for our Jungle Fun Day. Many thanks to Mr. Fraser for the Dunk Tank! Light of Leadership is being held on June 22nd. It is the transferring of responsibilities from Grade 7's to Grade 6 students. Our Missioning Mass & Dinner, where each student is celebrated individually, is on June 27th. PEC members are encouraged to attend.*	
Fundraising: Marina Crego	*Marina circulated and reviewed her June 2018 Fundraising Report. The report is attached to these minutes.*	
Teacher Representative: Lynn Whitlock	*The Kindergarten Busy Town was a great success. The new Kindergarten class will be attending Step Up Day on June 21st.*	
Old Business:		
PEC Sub-Committee Planning: Gabriel Labrador	*PEC sub-committees have been reviewed and will remain the same for the 2018-2019 school year.*	
EC Leadership Conference: Vince Uy	*New PEC members need to attend this conference on October 13, 2018 from 9am-3pm at St. Mary's in Vancouver.*	*It was noted that there is a First Communion meeting on October 13, 2018 which Monica, Sabrina & Doug will have to attend.*
EC New Members Orientation: June 19, 2018: Vince Uy	*To avoid a conflict with this orientation next year, we will schedule the June 2019 PEC meeting on a Monday.*	
Asbestos Control Exposure Plan: Doug Choy	*This is a work BC requirement. We do not have a date yet but it will be in the Summer and access to the school will be needed.*	

AGENDA	*DISCUSSION*	*ACTION TAKEN* *Page 4*
Grade 6 Classroom Water Leak: Doug Choy	*There were concerns the dry wall would become a mushroom farm. On Line Restoration came in and dried the area. There will be some minor work needed in the LAC room to remove sink and repair cabinets.*	
New Business:		*Security camera installation will be put out to tender.*
Security System – Install Cameras: Vince Uy & Doug Choy	*We are looking into installing cameras around the school perimeter, especially around the back of the school by Kindergarten. A lap top was recently stolen from that area.*	
Adjournment:		*Motion by Marina Crego to adjourn the meeting at 8:00 p.m. Seconded by Sandra Manzano. Carried unanimously.*
	Lynn Whitlock, Monica Sagastume & Ricardo Hernandez left the meeting.	
	Next Meeting: Tuesday, September 18, 2018	