

**St. Joseph the Worker School**  
 General Meeting of the Parish Education Committee  
 MINUTES

**Date:** Tuesday, April 18, 2023

**Present:** Father Pierre Ducharme, Sean O’Brien, Sabrina Chiu, Clay Ablett, Ricardo Hernandez, Nicola Thompson, Dean Saldanha, Melissa Lui, Monica Francisco, Andrea Bennett (Principal), Diane Ison (Teacher Representative), Apologies: Jamie Withers, Denise Lorenz

The PEC General Meeting was called to order at 7:07 pm in the school staffroom.

<b>AGENDA</b>	<b>DISCUSSION</b>	<b>ACTION TAKEN</b>
<p><b>Faith Formation:</b> Clay Ablett</p>	<p>Clay read the Gospel for February 22, 2023 Luke 24.13-35</p>	<p>PEC reflected and shared a word from the reading.</p>
<p><b>Review of Minutes:</b> February 14, 2023</p>	<p>Parental help for Moana: John Tan (Photography), Stephen Dang (Videography) Stephen Lovik – construction pieces, building of boat</p>	<p>Clay Ablett moved that the February 14, 2023 General Minutes be adopted as presented. Monica Francisco seconded and the motion was carried unanimously.</p>
<p><b>Appreciations</b></p> <p><b>Pastor’s Report:</b> Father Pierre Ducharme</p>	<p>Soccer coaches: Dean Chan, Neil Collins</p> <p>Father Pierre expressed there were lots of energy towards the Sawada funeral. It will be very busy and anticipating a huge crowd.</p>	

<b>AGENDA</b>	<b>DISCUSSION</b>	<b>ACTION TAKEN</b>
<p><b>Principal's Report:</b> <i>Andrea Burnett</i></p>	<p><i>Andrea's April 18, 2023 Principal's Report has been emailed to PEC members. Andrea reviewed her report. The report is attached to these minutes.</i></p>	
<p><b>Treasurer's Report:</b> <i>Sabrina Chiu</i></p>	<p><i>Sabrina's February and March 2023 Treasurer &amp; Tuition Report has been emailed to PEC members. The report was reviewed and is attached to these minutes.</i></p>	<p>Nicola Thompson made a motion that the February and March 2023 Treasurer's Report be adopted as presented. Dean Saldanha seconded and the motion was carried unanimously.</p>
<p><b>Member's Report:</b> <b>Maintenance Report:</b> <i>Clay Ablett</i></p>	<p><i>Clay's March &amp; April 2023 Maintenance Report has been emailed to PEC members. The report was reviewed and is attached to these minutes. General clean up tasks were completed.</i></p>	
<p><b>Parent Participation:</b> <i>Dean Saldanha</i></p>	<p><i>Everyone submitted their preferences for the next school year, only a couple of families who just registered and missed the cut off. Dean will conduct a tally next week to see which families did not complete their hours. There's been a request for volunteers at the Sawada funeral. Discussion regarding additional volunteer hours attribution for next school year, ie. photographer at Gala, photo booth at Gala, coaching of sport teams.</i></p>	
<p><b>Old Business:</b> <b>Recap of PEC AGM</b> <i>Sean O'Brien</i></p>	<p><i>Thanked all PEC members for participating and contributions at the meeting. Discussion regarding the meaning of "mandatory" attendance by families, as there were quite a number of registration packages that were not picked up.</i></p>	

<b>AGENDA</b> <b>New Business:</b>	<b>DISCUSSION</b>	<b>ACTION TAKEN</b>
<p><b>PEC Nomination and Election Dates:</b> <b>Sean O'Brien</b></p>	<p>As advised by the Superintendent's office, PEC election dates are set for May 27, 28, 2023 for PEC members. Sean will speak to all members prior to the election dates. Looking ahead to upcoming years, increasing the numbers by 1 or 2 will be great as there's better support and better succession planning. A nomination sub-committee will likely be formed prior to the next meeting. Elections will be held the last weekend of May.</p>	
<p><b>School Photo Contract:</b> <b>Andrea Bernett</b></p>	<p>Various businesses / companies have contacted Andrea regarding quotes and looking for the school's business. Andrea contacted two of the companies who reached out. Mountain West appeared to offer the most competitive package.</p>	
<p><b>Adjournment:</b></p>	<p>The meeting was adjourned at 8:18 pm.  Next Meeting: Tuesday, March 7, 2023</p>	<p>Motion by Clay Ablett to adjourn the meeting at 8:18pm. Seconded by Monica Francisco . Carried unanimously.</p>

# St. Joseph the Worker

## Principal's Report to the Parish Education Committee

April 18, 2023

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### 1. a. ENROLMENT

- ❖ enrollment is currently at 226 with expected total to be at 230
- ❖ one student leaving grade 5 for September enrollment at Crofton House

### b. STAFFING

- ❖ Gerard Whelan will not be returning to our school, returning to school to study software engineering.
- ❖ Regina Nevada will be moving to grade 6
- ❖ Hiring process underway for grade 3 and possible grade 4
- ❖ EA interviewing underway for Ivy Zuzartee's mat leave

### 2. SCHOOL PROGRAMMING AND EVENTS (PRESENT AND FUTURE):

#### **A. Communication:**

- ❖ A March and April newsletter was posted on the website.
- ❖ Letter regarding the passing of Mr. Raymond Sawada/funeral reception

#### **B. Faith**

- ❖ Mass last day of school before spring break
- ❖ Holy Thursday retreat
- ❖ Grade 7 participated in Hunger Meal
- ❖ 4 students baptized and recognized at Easter assembly, April 12th
- ❖ School mass Wednesday April 19th (k/4)
- ❖ First communion (May 7), confirmation (June 12th) planning underway
- ❖ Screenagers event gr 4 - 79%, gr. 5 - 51%, gr. 6 - 58%, gr.7 - 57% participation from grades 4-7 as part of HGD program

### **C. Teaching and Learning**

- ❖ Student led conferences Wednesday April 26th
- ❖ Outdoor Education Tues - Friday this week
- ❖ New textbooks purchased for grade 6 science
- ❖ ELL program purchased and beginning assessments
- ❖ Lynn W and Anne visiting pre-schools to prepare for incoming K class.
- ❖ “Biochemical Bob” visited K, 1 and 3 to do hands- on science.

### **D. Co-Curriculars/Athletics**

- ❖ Track Season underway
- ❖ Girls soccer 4/5
- ❖ Flag football to start in May
- ❖ Readers are Leaders finals in 2 weeks
- ❖ Games club to begin/grades TBD Mr. Lorenz

### **E. Maintenance/Building:**

- ❖ Gym floor not complete
- ❖ Brian Ison FOB installation now in process- will be completed once part arrives
- ❖ Big Toy quotes - 1 in

### **F. Technology:**

- ❖ Full tech inventory in progress by staff (ongoing)
- ❖ New Website planning with parish (ongoing)
- ❖ Projector install in gym for this summer

## **4. ONGOING ADMINISTRATIVE PROGRAMMING AND PLANNING**

- ❖ Summer Camps - July 3-7
- ❖ Walkathon May 12th

**ST. JOSEPH THE WORKER SCHOOL  
PARISH EDUCATION COMMITTEE**

**PEC MEMBERS' REPORTS – Tuesday, April 18, 2023**



**EXECUTIVE REPORT** – Sean O'Brien

No report



**FUNDRAISING REPORT** – Nicola Thompson and Monica Francisco

Nothing to report.

Walkathon plans are underway, more to report in coming months.



**MAINTENANCE REPORT** – Clay Ablett

Maintenance Team

- Met this past weekend, and the following was completed:
  - Cleaned out the fenced area
  - Power washed front entrance and exterior wall of homework club
- Previous month:
  - Door stops installed
  - Brackets installed on library book shelves
  - Broken hooks replaced

Parking Lot Safety

No updates.

Big Toy

No updates.



**UNIFORM** – Ricardo Hernandez

No updates.



**SOCIETY DELEGATE** – Sean O'Brien

No report.



**POLICY** – Melissa Lui

No report.



**COMMUNITY RELATIONS & PARENT RESOURCE** – TBD



**PARENT PARTICIPATION** – Dean Saldanha

- Portal was opened from March 27 to April 6 for parents to select their preferences for next year.
- Per Andrea's request, new families that have been accepted to St. Joe's for the 2023-2024 school year were added to the system and given a chance to select their preferences, along with existing families.
- Positions will be allocated over the next month or so.
- We are about ¾ of the way through the school year, so families will need to consider the hours that they have volunteered thus far and those without sufficient hours will need to volunteer for upcoming events to satisfy the yearly requirements.

### **TREASURER & TUITION REPORT** – Sabrina Chiu

Since we did not have a PEC meeting in February, I will present to the PEC both February and March reports.

Here are some highlights for February and March 2023:

We usually do not expect any government grants in February and March.

#### February

In February, we paid **\$9,363.57 in audit and accounting fees**. That included \$8,769 for the annual audit (DMCL) and \$254 for the annual charitable tax review (SCSCBC).

In summary, February numbers look healthy.

The **benchmark** for February 2023 was **66.67% of the budget** (8/12 months since July 2022). Our actual revenue was at 91.34% and expenditure was at 62.55%.

#### March

As for March, we received **\$2,550** in deposits from **new student** registrations and a \$714.40 rebate from Photo Expressions. We also had our musical production, **Moana**. The total cost recorded in March was **\$2,816.43**

Once again, our March numbers look healthy.



The **benchmark** for March 2023 was **75% of the budget** (9/12 months since July 2022). Our actual revenue was at 93.89% and expenditure was at 71.32%.

This concludes my report for February and March. I am in the process of finalizing our preliminary budget and will present it to the PEC as soon as we can. The deadline to send in an approved budget will be in May

February 2023 Treasurer's Report

Sec Ref	Revenue	2020-21 Actual	2021-22 Actual	2022-23 Final Budget	Monthly Budget	February Actual	Current Actual - Budget Var\$	Current Actual - Budget Var%	YTD Budget	YTD Actual	YTD Actual - Budget Var\$	YTD Actual - Budget Var%	YTD Actual - % of Annual Budget
6000	MoE Block Grant	\$ 1,173,581.00	\$ 1,141,776.00	\$ 1,171,716.00	\$ 97,643.00	\$ 0.00	(\$97,643.00)	(100%)	\$781,144.00	\$1,177,047.00	\$395,903.00	51%	100.45%
6010	MoE Special Education Grant	\$ 204,000.00	\$ 308,560.00	\$ 276,640.00	\$ 23,053.33	\$ 0.00	(\$23,053.33)	(100%)	\$184,426.67	\$207,480.00	\$23,053.33	13%	75.00%
6020	Other Gov't Grants (French)	\$ 2,100.00	\$ 1,172.95	\$ -	\$ -	\$ 0.00	\$ 0.00	0%	\$ 0.00	\$ 0.00	\$ 0.00	0%	0.00%
6030	Other Gov't Grants	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$ 0.00	0%	\$ 0.00	\$ 0.00	\$ 0.00	0%	0.00%
6040	Other Non-Gov't Special Education Funding	\$ 42,889.52	\$ 4,780.36	\$ 690,500.00	\$ -	\$ 0.00	\$ 0.00	0%	\$ 0.00	\$ 0.00	\$ 0.00	0%	0.00%
6050	Tuition Fees (Category 1)	\$ 655,528.00	\$ 645,529.00	\$ 25,818.00	\$ 57,541.67	\$51,662.00	(\$5,879.67)	(10%)	\$460,333.33	\$533,934.00	\$73,600.67	16%	77.33%
6060	Tuition Fees (Category 2)	\$ 10,356.00	\$ 22,892.00	\$ 33,000.00	\$ 2,151.50	\$1,708.20	(\$443.30)	(21%)	\$17,212.00	\$20,893.40	\$3,681.40	20%	80.15%
6070	Tuition Fees (Category 3)	\$ 17,632.00	\$ 25,558.00	\$ -	\$ 2,750.00	\$3,300.00	\$550.00	20%	\$22,000.00	\$26,460.00	\$4,460.00	20%	80.18%
6110	Parent Participation Fees	\$ -	\$ 300.00	\$ -	\$ -	\$ 0.00	\$ 0.00	0%	\$ 0.00	\$ 0.00	\$ 0.00	0%	0.00%
6120	Other Sundry Fees	\$ 1,950.00	\$ 1,950.00	\$ -	\$ -	\$ 0.00	\$ 0.00	0%	\$ 0.00	\$50.00	\$50.00	0%	0.00%
6150	Parish Subsidy (School Fundraising)	\$ 79,408.57	\$ -	\$ 70,000.00	\$ 5,833.33	\$ 0.00	(\$5,833.33)	(100%)	\$46,666.67	\$40,157.58	(\$6,509.09)	(14%)	57.37%
6160	Parish Subsidy (Tuition Assistance)	\$ 6,992.00	\$ -	\$ -	\$ -	\$ 0.00	\$ 0.00	0%	\$ 0.00	\$ 0.00	\$ 0.00	0%	0.00%
6170	Parish Subsidy (direct)	\$ 40,000.00	\$ 40,000.00	\$ 50,000.00	\$ 4,166.67	\$ 0.00	(\$4,166.67)	(100%)	\$33,333.33	\$ 0.00	(\$33,333.33)	(100%)	0.00%
6180	Investment Income -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	\$ -	\$ -	0%	0.00%
6190	CISVA Investment Trust A/C	\$ -	\$ 1,601.00	\$ 3,000.00	\$ 250.00	\$ 0.00	(\$250.00)	(100%)	\$2,000.00	\$7,558.00	\$5,558.00	277%	251.27%
6200	Investment Income - Chancery A/C	\$ 2,361.72	\$ 12,872.25	\$ 3,500.00	\$ 291.67	\$ 0.00	(\$291.67)	(100%)	\$2,333.33	\$9,676.10	\$7,342.77	315%	276.46%
6210	Investment Income - other accounts	\$ -	\$ 7.19	\$ -	\$ -	\$ 0.00	\$ 0.00	0%	\$ 0.00	\$1.59	\$1.59	0%	0.00%
6270	GST Rebate	\$ 7,392.92	\$ 10,073.29	\$ -	\$ -	\$ 0.00	\$ 0.00	0%	\$ 0.00	\$ 0.00	\$ 0.00	0%	0.00%
6240	Donations	\$ 150.00	\$ 85.21	\$ -	\$ -	\$ 0.00	\$ 0.00	0%	\$ 0.00	\$ 0.00	\$ 0.00	0%	0.00%
6260	Insurance Claim	\$ 32,226.32	\$ -	\$ -	\$ -	\$ 0.00	\$ 0.00	0%	\$ 0.00	\$94,427.67	\$94,427.67	0%	0.00%
6270	Other Income	\$ 2,707.33	\$ 6,447.12	\$ -	\$ -	(\$4,612.01)	(\$4,612.01)	0%	\$ 0.00	\$2,223.58	\$2,223.58	0%	0.00%
<b>Total Revenue</b>		<b>\$2,279,276.38</b>	<b>\$2,223,804.39</b>	<b>\$2,324,174.00</b>	<b>\$193,661.17</b>	<b>\$52,058.19</b>	<b>(\$141,622.98)</b>	<b>(73%)</b>	<b>\$1,549,449.33</b>	<b>\$2,122,806.92</b>	<b>\$573,359.59</b>	<b>137%</b>	<b>91.34%</b>

Sec Ref	Expenditure	2020-21 Actual	2021-22 Actual	2022-23 Final Budget	Monthly Budget	February Actual	Current Actual - Budget Var\$	Current Actual - Budget Var%	YTD Budget	YTD Actual	YTD Actual - Budget Var\$	YTD Actual - Budget Var%	YTD Actual % of Annual Budget
7000s	Salaries & Benefits (Teaching Staff)	\$ 1,103,039.34	\$ 1,138,563.21	\$ 1,237,540.74	\$ 103,128.40	\$112,623.26	\$9,494.86	9%	\$825,027.16	\$679,169.30	(\$145,857.86)	(18%)	54.98%
7020s	Salaries & Benefits (Special Ed.)	398,681.51	470,941.56	451,031.75	37,586.98	\$43,083.78	\$5,507.80	15%	\$300,687.83	\$261,280.47	(\$39,407.36)	(13%)	57.93%
7040s	Salaries & Benefits (TOCs)	45,408.03	38,362.06	33,545.72	2,795.48	\$5,099.68	\$2,304.40	82%	\$22,363.81	\$19,181.49	(\$3,172.32)	(14%)	57.21%
7050s	Salaries & Benefits (Administrative)	90,928.04	96,175.05	98,535.80	8,211.32	\$8,293.16	\$41.84	1%	\$65,690.53	\$64,634.04	(\$1,056.49)	(2%)	65.59%
7070s	Salaries & Benefits (Custodial & Maintenance)	49,760.72	55,164.37	57,466.85	4,788.90	\$5,292.53	\$503.63	11%	\$38,311.24	\$39,259.98	\$948.74	2%	68.32%
7090s	Special Education (Instructional)	47,188.43	58,521.31	40,314.03	3,359.50	\$4,340.97	\$981.47	29%	\$28,876.02	\$42,520.85	\$15,644.83	58%	105.47%
7100s	Instructional Expenses	39,711.60	34,858.30	80,500.00	6,708.33	\$4,453.08	(\$2,255.25)	(34%)	\$53,666.67	\$36,539.87	(\$17,126.80)	(32%)	45.39%
7130s	General Office	39,185.66	43,662.66	23,700.00	1,975.00	\$3,036.49	\$1,061.49	54%	\$15,800.00	\$64,349.80	\$48,549.80	307%	271.52%
7150s	Services Received	54,235.62	56,248.71	61,296.20	5,108.02	\$9,682.97	\$4,574.95	90%	\$40,864.13	\$53,103.25	\$12,239.12	30%	86.63%
7170s	Operations and Maintenance	180,891.46	95,678.13	117,642.91	9,803.58	\$3,474.31	(\$6,329.27)	(65%)	\$78,428.61	\$151,973.76	\$73,545.15	94%	129.18%
7200s	Equipment and Furniture	35,248.91	43,418.05	63,500.00	5,291.67	\$1,191.95	(\$5,171.72)	(98%)	\$42,333.33	\$3,281.52	(\$39,051.81)	(32%)	5.17%
7220s	Student Activity Expenses	532.23	3,193.26	2,500.00	208.33	\$0.00	(\$208.33)	(100%)	\$1,666.67	\$3,828.02	\$2,161.35	130%	153.12%
7240s	Fundraising & Development	215.33	918.70	500.00	41.67	\$0.00	(\$41.67)	(100%)	\$333.33	\$0.00	(\$333.33)	(100%)	0.00%
7260s	Staff Team Building	-	925.69	8,100.00	508.33	\$0.00	(\$508.33)	(100%)	\$4,066.67	\$3,324.89	(\$741.78)	(18%)	54.51%
<b>Total Expenditures</b>		<b>\$2,085,026.88</b>	<b>\$2,136,631.96</b>	<b>\$2,274,174.00</b>	<b>\$189,514.60</b>	<b>\$199,470.38</b>	<b>\$9,955.88</b>	<b>5%</b>	<b>\$1,516,116.00</b>	<b>\$1,422,457.04</b>	<b>(\$93,658.96)</b>	<b>(6%)</b>	<b>62.55%</b>
<b>Surplus/ (Deficit)</b>		<b>\$194,249.50</b>	<b>\$87,172.43</b>	<b>\$50,000.00</b>	<b>\$4,166.67</b>	<b>(\$147,412.19)</b>	<b>(\$151,578.86)</b>		<b>\$33,333.33</b>	<b>\$790,351.88</b>	<b>\$667,018.55</b>	<b>29%</b>	

**February Financial Highlights**

Actual numbers are compared to the final budget approved by the PEC in October 2022.

Other items not highlighted here were routine operational and administrative costs such as school supplies, custodial services, salaries and benefits.

**66.67%**

February 2023 YTD Benchmark:

Time frame: July 1, 2022 - Reporting month 8/12 months

**Actual Revenue**

**91.34% of budgeted YTD revenue**

We usually do not receive government grants in February.

**6270 Other Income**

Reallocated Hot Lunch money in January from Other Income (Account# 6270) to an in-out (non-profit) account.

**Actual Expenditure**

**62.55% of budgeted YTD expenditure**

**7130s General Office**  
**7151 Audit & Accounting Fee**

Feb 15: \$9,363.57 including the following:  
\$8,769.00 annual audit fee (DMCL)  
\$254 annual charitable tax review (SCSBC)

March 2023 Treasurer's Report

Sec Ref	Revenue	2020-21 Actual	2021-22 Actual	2022-23 Final Budget	Monthly Budget	March Actual	Current Actual Budget Var\$	Current Actual - Budget Var%	YTD Budget	YTD Actual	YTD Actual-Budget Var\$	YTD Actual-Budget Var%	YTD Actual % of Annual Budget
6000	MoE Block Grant	\$ 1,173,581.00	\$ 1,141,776.00	\$ 1,171,716.00	\$ 97,643.00	\$ 0.00	(\$97,643.00)	(100%)	\$878,787.00	\$1,177,047.00	\$298,260.00	34%	100.45%
6010	MoE Special Education Grant	\$ 204,000.00	\$ 306,560.00	\$ 276,640.00	\$ 23,053.33	\$ 0.00	(\$23,053.33)	(100%)	\$207,480.00	\$207,480.00	\$0.00	0%	75.00%
6020	Other Gov't Grants (French)	\$ 2,100.00	\$ 1,172.95	\$ -	\$ -	\$ 0.00	\$0.00	0%	\$0.00	\$0.00	\$0.00	0%	0.00%
6030	Other Gov't Grants	\$ -	\$ -	\$ -	\$ -	\$ 0.00	\$0.00	0%	\$0.00	\$3,120.00	\$3,120.00	0%	0.00%
6040	Other Non-Gov't Special Education Funding	\$ 42,889.52	\$ 4,780.38	\$ -	\$ -	\$ 0.00	\$0.00	0%	\$0.00	\$0.00	\$0.00	0%	0.00%
6050	Tuition Fees (Category 1)	\$ 656,528.00	\$ 645,529.00	\$ 690,500.00	\$ 57,541.67	\$51,020.00	(\$6,521.67)	(11%)	\$517,875.00	\$694,954.00	\$67,079.00	13%	84.71%
6060	Tuition Fees (Category 2)	\$ 10,356.00	\$ 22,992.00	\$ 25,818.00	\$ 2,151.50	\$1,708.20	(\$443.30)	(21%)	\$19,363.50	\$22,401.60	\$3,038.10	16%	86.77%
6070	Tuition Fees (Category 3)	\$ 17,632.00	\$ 25,558.00	\$ 33,000.00	\$ 2,750.00	\$3,300.00	\$550.00	20%	\$24,750.00	\$29,760.00	\$5,010.00	20%	90.18%
6110	Parent Participation Fees	\$ -	\$ 300.00	\$ -	\$ -	\$ 0.00	\$0.00	0%	\$0.00	\$0.00	\$0.00	0%	0.00%
6120	Other Sundry Fees	\$ 1,950.00	\$ 1,950.00	\$ -	\$ -	\$2,550.00	\$2,550.00	0%	\$0.00	\$2,600.00	\$2,600.00	0%	0.00%
6150	Parish Subsidy (School Fundraising)	\$ 79,409.57	\$ -	\$ 70,000.00	\$ 5,833.33	\$ 0.00	(\$5,833.33)	(100%)	\$52,500.00	\$40,157.58	(\$12,342.42)	(24%)	57.37%
6160	Parish Subsidy (Tuition Assistance)	\$ 6,992.00	\$ -	\$ -	\$ -	\$ 0.00	\$0.00	0%	\$0.00	\$0.00	\$0.00	0%	0.00%
6170	Parish Subsidy (direct)	\$ 40,000.00	\$ 40,000.00	\$ 50,000.00	\$ 4,166.67	\$ 0.00	(\$4,166.67)	(100%)	\$37,500.00	\$0.00	(\$37,500.00)	(100%)	0.00%
6180	Investment Income - CISVA Investment Trust A/C	\$ -	\$ 1,601.00	\$ 3,000.00	\$ 250.00	\$ 0.00	(\$250.00)	(100%)	\$2,250.00	\$7,538.00	\$5,288.00	235%	251.27%
6190	Investment Income - Chancery A/C	\$ 2,361.72	\$ 12,972.25	\$ 3,500.00	\$ 291.67	\$ 0.00	(\$291.67)	(100%)	\$2,625.00	\$9,676.10	\$7,051.10	269%	276.46%
6200	Investment Income - other accounts	\$ -	\$ 7.19	\$ -	\$ -	\$1.50	\$1.50	0%	\$0.00	\$3.09	\$3.09	0%	0.00%
6210	GST Rebate	\$ 7,392.92	\$ 10,073.29	\$ -	\$ -	\$ 0.00	\$0.00	0%	\$0.00	\$0.00	\$0.00	0%	0.00%
6240	Donations	\$ 150.00	\$ 85.21	\$ -	\$ -	\$ 0.00	\$0.00	0%	\$0.00	\$0.00	\$0.00	0%	0.00%
6260	Insurance Claim	\$ 32,226.32	\$ -	\$ -	\$ -	\$ 0.00	\$0.00	0%	\$0.00	\$94,427.67	\$94,427.67	0%	0.00%
6270	Other Income	\$ 2,707.33	\$ 6,447.12	\$ -	\$ -	\$714.40	\$714.40	0%	\$0.00	\$2,937.98	\$2,937.98	0%	0.00%
<b>Total Revenue</b>		<b>\$2,279,276.38</b>	<b>\$2,223,804.39</b>	<b>\$2,324,174.00</b>	<b>\$193,661.17</b>	<b>\$59,294.10</b>	<b>(\$134,367.07)</b>	<b>(69%)</b>	<b>\$1,743,130.50</b>	<b>\$2,192,103.02</b>	<b>\$438,972.52</b>	<b>125%</b>	<b>93.89%</b>

Sec Ref	Expenditure	2020-21 Actual	2021-22 Actual	2022-23 Final Budget	Monthly Budget	March Actual	Current Actual - Budget Var%	YTD Budget	YTD Actual	YTD Actual - Budget Var%	YTD Actual - Budget	YTD Actual % of Annual Budget
7000s	Salaries & Benefits (Teaching Staff)	\$ 1,103,039.34	\$ 1,138,563.21	\$ 1,237,540.74	\$ 103,128.40	\$113,292.70	10%	\$928,155.56	\$732,462.00	(15%)	(\$135,693.56)	64.04%
7020s	Salaries & Benefits (Special Ed.)	398,661.51	470,941.56	451,031.75	37,565.98	\$42,604.40	13%	\$338,273.81	\$303,884.87	(10%)	(\$34,388.94)	67.36%
7040s	Salaries & Benefits (TOCs)	45,408.03	38,362.06	33,545.72	2,795.48	\$4,148.88	48%	\$25,159.29	\$23,340.37	(7%)	(\$1,818.92)	69.58%
7050s	Salaries & Benefits (Administrative)	90,928.04	96,175.05	98,535.80	6,211.32	(\$13.20)	(0%)	\$73,901.85	\$72,832.16	(1%)	(\$1,069.69)	73.91%
7070s	Salaries & Benefits (Custodial & Maintenance)	49,760.72	55,164.37	57,466.85	4,788.90	\$5,654.18	18%	\$43,100.14	\$44,914.16	4%	\$1,814.02	78.16%
7090s	Special Education (Instructional)	47,188.43	58,521.31	40,314.03	3,359.50	(\$821.87)	(25%)	\$30,235.52	\$45,048.28	49%	\$14,812.76	111.74%
7100s	Instructional Expenses	39,711.60	34,858.30	80,500.00	6,708.33	\$11,001.91	64%	\$60,375.00	\$47,541.78	(21%)	(\$12,833.22)	59.06%
7130s	General Office	39,185.66	43,862.56	23,700.00	1,975.00	\$2,908.48	47%	\$17,775.00	\$67,258.28	278%	\$49,483.28	283.79%
7150s	Services Received	54,235.62	56,248.71	61,296.20	5,108.02	(\$5,059.24)	(99%)	\$45,972.15	\$63,152.03	16%	\$17,179.88	86.71%
7170s	Operations and Maintenance	180,891.46	95,679.13	117,642.91	9,803.58	\$4,897.77	(50%)	\$68,232.18	\$156,871.53	78%	\$68,639.35	133.36%
7200s	Equipment and Furniture	35,248.81	43,418.05	63,500.00	5,291.67	(\$4,617.72)	(87%)	\$47,625.00	\$3,955.47	(92%)	(\$43,669.53)	6.23%
7220s	Student Activity Expenses	532.23	3,193.26	2,500.00	208.33	\$3,278.10	1573%	\$1,875.00	\$7,314.45	(290%)	\$5,439.45	292.58%
7240s	Fundraising & Development	215.33	918.70	500.00	41.67	\$0.00	(100%)	\$375.00	\$0.00	(100%)	(\$375.00)	0.00%
7260s	Staff Team Building	-	925.69	6,100.00	508.33	\$0.00	(100%)	\$4,575.00	\$3,324.89	(27%)	(\$1,250.11)	54.51%
<b>Total Expenditures</b>		<b>\$2,085,026.88</b>	<b>\$2,136,631.96</b>	<b>\$2,274,174.00</b>	<b>\$189,514.50</b>	<b>\$199,443.23</b>	<b>5%</b>	<b>\$1,705,630.50</b>	<b>\$1,621,900.27</b>	<b>(5%)</b>	<b>(\$83,730.23)</b>	<b>71.32%</b>
<b>Surplus/ (Deficit)</b>		<b>\$194,249.50</b>	<b>\$87,172.43</b>	<b>\$50,000.00</b>	<b>\$4,166.67</b>	<b>(\$140,149.13)</b>		<b>\$37,500.00</b>	<b>\$522,702.75</b>	<b>23%</b>		

**March Financial Highlights**      March 2023 YTD Benchmark: **75.00%**  
 Actual numbers are compared to the final budget approved by the PEC in October 2022.      Time frame: July 1, 2022 - Reporting month 9/12 months  
 Other items not highlighted here were routine operational and administrative costs such as school supplies, custodial services, salaries and benefits.

Actual Revenue		Actual Expenditure	
<b>93.89%</b>	<b>of budgeted YTD revenue</b>	<b>71.32%</b>	<b>of budgeted YTD expenditure</b>
We usually do not receive government grants in March. <b>6120 Other Sundry Fees</b> Mar 6 - Processing Fees (Deposits) \$2,550		<b>7220s Student Activity Expenses</b> <b>7220 Drama, Musical Production</b> March: Musical Production (Moana) \$2,816.43	
<b>6270</b>	<b>Other Income</b> Mar 6 - Photo Expressions rebate \$714.40		