

St. Joseph the Worker School
General Meeting of the Parish Education Committee
MINUTES

Date: Tuesday, October 17, 2023

Present: Father Pierre Ducharme, Sean O'Brien, Henry Lam, Dean Saldanha, Nicola Thompson, Monica Francisco, Melissa Lui, Ricardo Hernandez, Andrea Bernett (Principal), Jamie Withers (Vice-Principal), Diane Ison (Teacher Representative)

The PEC General Meeting was called to order at 7:08pm in the school staffroom.

<i>AGENDA</i>	<i>DISCUSSION</i>	<i>ACTION TAKEN</i>
<i>Faith Formation: Dean Saldanha</i>	<i>Dean read the Gospel for October 23, 2023 Mt. 22.15-21</i>	<i>PEC reflected and shared a word from the reading.</i>
<i>Review of Minutes: Sept. 19, 2023</i>		Dean Saldanha moved that the Sept. 19, 2023 Old General Minutes be adopted as presented. Monica Francisco seconded and the motion was carried unanimously.
<i>Correspondence:</i>	<i>None.</i>	
<i>Appreciations:</i>	<i>PEC appreciated Denise Lorenz for all her assistance and dedication to the committee in past meetings. Following CISVA standardization of PEC, the school secretary will not be the secretary for the PEC and no longer required to attend meetings.</i>	

AGENDA	DISCUSSION	Page 2	ACTION TAKEN
Pastor's Report: Father Pierre	<i>Nothing to note.</i>		
Principal's Report: Andrea Bernett	<i>Andrea reviewed her October 17, 2023 Principal's Report. The report is attached to these minutes.</i>		
Treasurer's Report: Henry Lam	<i>Henry reviewed his September 2023 Treasurer's Reports. The reports have been emailed to PEC members and are attached to these minutes. In addition, Andrea thanked Henry for putting extra time in ensuring the school is being fiscally responsible as he prepares the school's annual budget.</i>		Melissa Lui moved that the September 2023 Treasurer's Reports be adopted as presented. Monica Francisco seconded and the motion was carried unanimously.
Member's Reports:			
Uniform Portfolio: Ricardo Hernandez	<i>The October 2023 Uniform Report has been emailed to PEC members and was reviewed. The report is attached to these minutes.</i>		Ricardo will explore other options and select a more suitable company for our school as uniform supplier.
Parent Participation: Dean Saldanha	<i>Dean's October 2023 Parent Participation Report has been emailed to PEC Members and was reviewed. The report is attached to these minutes.</i>		
Old Business: New Parent Evening	<i>New Parent meeting held last week was a great success. Approximately 40 parents attended and a very engaging group. The format worked which was same as last year.</i>		
New Business: Teacher's Gifts / Class Parent	<i>The new Class Parent will collect \$40 for teacher's gifts for the entire year (Christmas and year end). This is completely voluntarily, and a breakdown will be provided to ensure accountability and transparency. The money will be kept at the school safe.</i>		Andrea will send message to all class parents for action.

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<i>Class parent cont'd</i>	<i>The Class Parents are all eager and want to do more to help.</i>	
<i>Gala Fundraising Items</i>	<p><i>Need to start thinking of items to fundraise for – the big item for Gala, ie. Chrome books replacement for the entire school.</i></p> <p><i>Andrea will get some pricing on what is needed, depending on what the school's current needs, and what the plan is moving forward. Families like to know how their children can benefit from the item.</i></p> <p><i>The fundraising item for Walkathon could be something completely different.</i></p>	
<i>Fundraising Ideas</i>	<p><i>Follow up from previous meeting regarding other fundraising ideas in addition to the Shopping Card program to support the Tuition Assistance Fund.</i></p> <p><i>Some ideas are:</i></p> <ul style="list-style-type: none"> <i>- "What's for dinner" – more food base</i> <i>-Movie tickets</i> <i>-Possibility of summer fair</i> <p><i>With more programs, more opportunities for parent participation hours, making the hours more meaningful and feeling of being more involved.</i></p>	
<i>Adjournment:</i>	<p><i>Diane Ison left the meeting.</i></p> <p><i>Next Meeting: Tuesday, November 21, 2023 at 7pm</i></p>	<p>Motion by Ricardo Hernandez to adjourn the meeting at 8:22 pm. Seconded by Monica Francisco. Carried unanimously.</p>