

**St. Joseph the Worker School
General Meeting of the NEW Parish Education Committee
MINUTES**

Date: Tuesday, June 13, 2023

Present: Father Pierre Ducharme, Sean O'Brien, Dean Saldanha, Ricardo Hernandez, Nicola Thompson, Melissa Lui, Monica Francisco, Henry Lam, Bryan Walls, Andrea Bennett (Principal), Jamie Withers (Vice-Principal), Diane Ison (Teacher Representative), Denise Lorenz (Secretary)

The New PEC General Meeting was called to order by Sean O'Brien at 8:20pm

Parish Education Committee Portfolio descriptions were circulated.

Please remember that all PEC General Meeting minutes and PEC Portfolio Reports are posted on the school website.

Please ensure that all your PEC documents are shredded when no longer needed.

PEC Members will sign a Confidentiality Agreement.

Portfolio Nominations and Election

At this point in the meeting, the previous PEC has been dissolved and new PEC portfolios will be elected.

Nominations were accepted from the floor for Chairperson for the 2023-2024 school year.

Monica Francisco nominated Sean O'Brien. Bryan Walls seconded. Sean accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Vice-Chairperson for the 2023-2024 school year.

Sean O'Brien nominated Melissa Lui. Dean Saldanha seconded. Melissa accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for CISVA Society Delegate for the 2023-2024 school year.

Sean O'Brien nominated Nicola Thompson. Melissa Lui seconded. Nicola accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Secretary for the 2023-2024 school year. Sean O'Brien nominated Melissa Lui. Ricardo Hernandez seconded. Melissa accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Treasurer & Tuition for the 2023-2024 school year. Sean O'Brien nominated Henry Lam. Nicola Thompson seconded. Henry accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Parent Participation for the 2023-2024 school year. Sean O'Brien nominated Dean Saldanha. Melissa Lui seconded. Dean accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Maintenance for the 2023-2024 school year. Sean O'Brien nominated Bryan Walls. Monica Francisco seconded. Bryan accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Uniform for the 2023-2024 school year. Sean O'Brien nominated Ricardo Hernandez. Nicola Thompson seconded. Ricardo accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Policy for the 2023-2024 school year. Sean O'Brien nominated Melissa Lui. Henry Lam seconded. Melissa accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Fundraising for the 2023-2024 school year. Sean O'Brien nominated Monica Francisco. Melissa Lui seconded. Monica accepted the nomination. Carried unanimously.

New PEC Portfolio position:
Nominations were accepted from the floor for Fundraising/Parent Participation Support for the 2023-2024 school year. Sean O'Brien nominated Nicola Thompson. Dean Saldanha seconded. Nicola accepted the nomination. Carried unanimously.

The Community Relations & Parent Resources portfolio will be left vacant for the 2023-2024 school year.

ST. JOSEPH THE WORKER SCHOOL : PARISH EDUCATION COMMITTEE 2023 - 2024

Chairperson	Sean O'Brien
Vice-Chairperson	Melissa Lui
Treasurer / Tuition	Henry Lam
Secretary	Melissa Lui
Maintenance	Bryan Walls
Fundraising	Monica Francisco
Parent Participation	Dean Saldanha
Fundraising/Parent Participation Support	Nicola Thompson
Uniform	Ricardo Hernandez
Policy	Melissa Lui
CISVA Delegate	Nicola Thompson
Community Relations & Parent Resources	Not assigned

Sean will circulate a Google sign-up sheet for Faith Formation, Snack & Clean Up. Please update PEC contact list on Google docs.

Sean will complete the on-line CISVA Education Committee and Officers Form and submit to the CISVA.

The PEC WhatsApp group is working well. Henry Lam & Bryan Walls will be added.

Sean will send out the PEC meeting dates for the 2023 – 2024 school year.

Motion by Nicola Thompson to adjourn the meeting at 8:30pm. Seconded by Melissa Lui. Carried unanimously.