

St. Joseph the Worker School
General Meeting of the NEW Parish Education Committee
MINUTES

Date: **Tuesday, June 11, 2024**

Present: Father Pierre Ducharme, Sean O'Brien, Dean Saldanha, Ricardo Hernandez, Nicola Thompson, Monica Francisco, Henry Lam, Bryan Walls, Jamie Withers (Principal), Diane Ison (Vice-Principal/Teacher Representative), Stephanie Mui

Apologies: Melissa Lui

The New PEC General Meeting was called to order by Sean O'Brien at 8:00pm

Parish Education Committee Portfolio descriptions were circulated.

Please remember that all PEC General Meeting minutes and PEC Portfolio Reports are posted on the school website.

Please ensure that all your PEC documents are shredded when no longer needed.

PEC Members will sign a Confidentiality Agreement.

Portfolio Nominations and Election

At this point in the meeting, the previous PEC has been dissolved and new PEC portfolios will be elected.

Nominations were accepted from the floor for Chairperson for the 2024-2025 school year.

_____ nominated Sean O'Brien. _____ seconded. Sean accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Vice-Chairperson for the 2024-2025 school year.

Sean O'Brien nominated Dean Saldanha. _____ seconded. Dean accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for CISVA Society Delegate for the 2024-2025 school year.

Sean O'Brien nominated Nicola Thompson. _____ seconded. Nicola accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Secretary for the 2024-2025 school year.

Sean O'Brien nominated Stephanie Mui. _____ seconded. Stephanie accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Treasurer & Tuition for the 2024-2025 school year.

Sean O'Brien nominated Henry Lam. _____ seconded. Henry accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Parent Participation for the 2024-2025 school year.

Sean O'Brien nominated Nicola Thompson. _____ seconded. Nicola accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Maintenance for the 2024-2025 school year.

Sean O'Brien nominated Bryan Walls. _____ seconded. Bryan accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Uniform for the 2024-2025 school year.

Sean O'Brien nominated Ricardo Hernandez. _____ seconded. Ricardo accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Policy for the 2024-2025 school year.

Sean O'Brien nominated Stephanie Mui. _____ seconded. Stephanie accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Fundraising for the 2024-2025 school year.

Sean O'Brien nominated Monica Francisco. _____ seconded. Monica accepted the nomination. Carried unanimously.

Nominations were accepted from the floor for Fundraising/Parent Participation Support for the 2024-2025 school year.

Sean O'Brien nominated Melissa Lui. _____ seconded. Melissa accepted the nomination. Carried unanimously.

The Community Relations & Parent Resources portfolio will be left vacant for the 2024-2025 school year.

ST. JOSEPH THE WORKER SCHOOL : PARISH EDUCATION COMMITTEE 2024-2025

Chairperson	Sean O'Brien
Vice-Chairperson	Dean Saldanha
Treasurer / Tuition	Henry Lam
Secretary	Stephani Mui
Maintenance	Bryan Walls
Fundraising	Monica Francisco
Parent Participation	Nicola Thompson
Fundraising/Parent Participation Support	Melissa Lui
Uniform	Ricardo Hernandez
Policy	Stephanie Mui
CISVA Delegate	Nicola Thompson
Community Relations & Parent Resources	Not assigned

Sean will circulate a Google sign-up sheet for Faith Formation, Snack & Clean Up. Please update PEC contact list on Google docs.

Sean will complete the on-line CISVA Education Committee and Officers Form and submit to the CISVA.

The PEC WhatsApp group is working well. Stephanie Mui will be added.

Sean will send out the PEC meeting dates for the 2024 – 2025 school year.

Motion by _____ to adjourn the meeting at 8:30pm. Seconded by -_____. Carried unanimously.

St. Joseph the Worker School
General Meeting of the OLD Parish Education Committee
MINUTES

Date: Tuesday, June 11, 2024

Present: Sean O’Brien, Dean Saldanha, Monica Francisco, Bryan Walls, Melissa Lui, Henry Lam, Nicola Thompson, Andrea Bennett (Principal), Jamie Withers (Vice-Principal), Diane Ison (Teacher Representative), Fr. Pierre Ducharme, Ricardo Hernandez, Stephanie Mui

The PEC General Meeting was held in person in the school staff room and called to order by Sean O’Brien at 6:37 p.m.

AGENDA	DISCUSSION	ACTION TAKEN
	<i>Welcome and Introduction of Stephanie Mui.</i>	
<i>Faith Formation: Sean O’Brien</i>	<i>Monica read the Gospel for June 16, 2024. Mark 4:26-34</i>	PEC reflected and shared a word from the reading.
<i>Review of Minutes: May 21, 2024</i>	<i>May minutes were emailed to PEC members and were reviewed.</i>	Henry Lam moved that the May 21, 2024 minutes be adopted as presented.
<i>Correspondence</i>	<i>Nil</i>	Nicola Thompson seconded and the motion was carried unanimously.
<i>Appreciations</i>	<i>Special thanks to: Edgar Herrera – for helping with the Track & Field season. Teresa Scoriano – for helping with the Track & Field season. Minh Le – for volunteering the 2023-2024 school year by coming every week. He’s a VC graduate in 2019. Doug VanderEerden – for his numerous years of contribution to the Maintenance Team, and this is final year as his last child is graduating.</i>	

AGENDA	DISCUSSION	ACTION TAKEN
<p>Chair : Sean</p>	<p><i>Sean thanked all the members for the hard work accomplished this past year, including the movement of Gala with new location and new date, new bidding system for Walkathon, the hiring process of new principal. All the great work was over and above everyone's portfolio.</i></p>	
<p>Pastor's Report: Fr. Pierre</p>	<p><i>Fr. Pierre expressed same gratitude to all PEC members. Fr. Pierre thanked our outgoing principal, Andrea, for all her work and accomplishments in the past 2 years. A number of items were completed and moved the school to a positive direction.</i></p>	
<p>Principal's Report: Andrea</p>	<p><i>Andrea reviewed her Principal's Report dated June 11, 2024. The report is attached to these minutes.</i></p>	
<p>Treasurer's Report: Henry Lam</p>	<p><i>The May2024 Treasurer Reports were emailed to the PEC members. The reports are attached to these minutes.</i></p>	
	<p><i>New Motion: The net proceeds of \$49,000 from the 2024 Walkathon will be deferred and postponed to the 2024-25 fiscal year.</i></p>	<p>Dean Saldanha moved that the May 2024 Treasurer's Report be adopted as presented. Bryan Walls seconded and the motion was carried unanimously.</p>
<p>Maintenance Report: Bryan Walls</p>	<p><i>Paint colours were finalized, will try to place logo in the front. All the details of renovations are completed and broken down to 3 companies which will be secured by the end of the month. All work should be completed before September.</i></p>	<p>Bryan Walls moved the motion and Nicola Thompson seconded. Carried unanimously.</p>
<p>Uniform: Ricardo Hernandez</p>	<p><i>Annual fit day (this Friday May 24) -current or new parents have opportunity to see our supplier and try on items Annual used uniform sale – last day of school, June 26, between 12-2 pm.</i></p>	

AGENDA	DISCUSSION	ACTION TAKEN
<p><u>Old Business:</u> Parent Participation - Update</p> <p><u>New Business:</u></p> <p><u>Adjournment:</u></p>	<p>DISCUSSION</p> <p><i>New Swag Wear</i></p> <ul style="list-style-type: none"> -Track suit available for parents and students -various items: hoodie, pull over, zip up hoodie, tshirts, dry fit, hats, backpack -online store – parents can order via online store, link will be provided -No inventory, no refunds, no exchange -sample of sizing will be available at Used Uniform Sale <p><i>Last day to submit hours has been postponed to June 17, instead of June 1</i></p> <ul style="list-style-type: none"> -extra time to afford families to log their hours, to clear some discrepancies, or to look for more volunteer opportunities <p><i>Several PEC members got together and assigned next year’s roles based on preference selected</i></p> <p><i>New assignments will likely be announced by end of June</i></p> <p><i>Will have clear expectations in writing to avoid confusions</i></p> <p><i>Parents are to keep track of their own hours, and to maintain a proper log, the onus is on the parents to ensure hours are logged properly on the portal</i></p> <p><i>Team Leaders will help keep track of hours as well</i></p> <p><i>There were mixed emotions from families not fulfilling the hours, some are OK, some who are trying but unable to complete</i></p> <p><i>Fr. Pierre – “Buying hours” is not the message we want to convey.</i></p> <p><i>No new business</i></p>	<p>ACTION TAKEN</p> <p>Motion by Henry Lam to adjourn the meeting at 07:29 pm. Seconded by Melissa Lui. Carried unanimously.</p>

DRAFT



ST. JOSEPH THE WORKER ELEMENTARY SCHOOL

Principal's Report to the Parish Education Committee

June 11, 2024

1. ENROLMENT – PRESENT AND FUTURE

- ❖ 2 student withdrawals for 2024: one homeschooled student, one move to Delta
- ❖ 3 new students admitted: 2 x grade 3 and 1 grade 7
- ❖ Enrollment for 2024/2025 is currently at 232

2. STAFFING FOR 2024-2025

- ❖ Grade 4 position update
- ❖ Music teacher update
- ❖ Library update
- ❖ Darlene Williams update

3. SCHOOL PROGRAMMING AND EVENTS (PRESENT AND FUTURE):

a. **Communication:**

- ❖ June newsletter published

b. **Faith**

- ❖ School Mass - June Missioning mass

c. **Teaching and Learning**

- ❖ Grade 2 & 6 field trip Thursday, June 13th
- ❖ Report cards go home June 26th

d. **Co-Curriculars/Athletics**

- ❖ Track: Day 2 of CISVA June 12th, approx 45 attending

❖ Band and choir now finished for the year

e. **Maintenance/Building**

- ❖ Bryan to report on floor/paint/bathrooms
- ❖ Gym floor resurfacing to be done July 15th on
- ❖ Cleaners will need a schedule to work around renovations for summer deep clean

f. **Technology:**

- ❖ New Chrome books for grades 6 and 7, and 2 carts have arrived.
- ❖ New iPad purchase made (lease)
- ❖ WiFi system upgrade done (lease)

g. **Other:**

- Fun Day Scheduled for June 14th/Fit Day 12-3pm
- Last student assembly June 19th - Chalice, Readers Are Leaders & Athletics recognition
- Farewell Assembly June 21st
- June 26th - used uniform sale 12:00 pm start

4. ONGOING ADMINISTRATIVE PROGRAMMING AND PLANNING

- Guardian Summer - 92 enrolled
- 5 staff working, 2 university students and 5-8 volunteers

**ST. JOSEPH THE WORKER SCHOOL
PARISH EDUCATION COMMITTEE**

PEC MEMBERS' REPORTS – Tuesday, June 11, 2024

EXECUTIVE REPORT – Sean O'Brien

No report.

FUNDRAISING REPORT – Nicola Thompson and Monica Francisco

Fundraising update - Walkathon:

- The 2024 Walkathon was a success, raising over \$50k for new adjustable basketball hoops;
- A Krispy Kreme Donut Fundraiser is underway, raising money for the Parish Tuition Subsidy Program. At this time, approximately 98 boxes were purchased by school families.

MAINTENANCE REPORT – Bryan Walls

Update on heat / pipes.

UNIFORM – Ricardo Hernandez

No report.

SOCIETY DELEGATE – Sean O’Brien

No report.

POLICY – Melissa Lui

No report.

COMMUNITY RELATIONS & PARENT RESOURCE – TBD

PARENT PARTICIPATION – Dean Saldanha

No report.

TREASURER & TUITION REPORT – Henry Lam

May 2024 Highlight:

A few things on a YTD basis:

- Expense accounts that are >10% over budget
 - 7100s instruction expenses
 - 7130s general office
 - 7260s staff team building

- We still have a surplus of around \$242k as of the end of May. This is before the \$34.3k cheque to Dell for the 68 new Chromebook (booked in June)

- Another matter that needs to be discussed is the deferral of walkathon proceeds to the next school year, as suggested by Andrea. More due diligence is required to spend the money properly. We are waiting for the final amount.

May 2024 Treasurer's Report

Sec Ref	Revenue	2021-22 Actual	2022-23 Actual	2023-24 Budget	Monthly Budget	May 2024 Actual	Current Actual-Budget Var\$	Current Actual - Budget Var%	YTD Budget	YTD Actual	YTD Actual-Budget Var\$	YTD Actual-Budget Var%	YTD Actual % of Annual Budget
6000	MoE Block Grant	\$1,141,776.00	\$1,207,010.01	\$1,326,928.50	\$110,577.38	\$0.00	-\$110,577.38	-100.00%	\$1,216,351.13	\$1,348,459.00	\$132,107.88	10.86%	110.86%
6010	MoE Special Education Grant	\$308,560.00	\$276,640.00	\$279,360.00	\$23,280.00	\$0.00	-\$23,280.00	-100.00%	\$256,080.00	\$192,060.00	-\$64,020.00	-25.00%	75.00%
6020	Other Gov't Grants (French)	\$1,172.95	\$1,047.78	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	0.00%
6030	Other Gov't Grants	\$0.00	\$3,120.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$5,005.71	\$5,005.71	0.00%	0.00%
6040	Other Non-Gov't Special Education Funding	\$4,780.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	0.00%
6050	Tuition Fees (Category 1)	\$645,529.00	\$686,322.00	\$776,670.00	\$64,722.50	\$62,221.88	-\$2,500.62	-3.86%	\$711,947.50	\$781,931.00	\$69,983.50	9.83%	109.83%
6060	Tuition Fees (Category 2)	\$22,992.00	\$25,818.00	\$32,696.00	\$2,724.67	\$2,318.00	-\$406.67	-14.93%	\$29,971.33	\$32,696.00	\$2,724.67	9.09%	109.09%
6070	Tuition Fees (Category 3)	\$25,558.00	\$36,360.00	\$34,730.00	\$2,894.17	\$3,473.00	\$578.83	20.00%	\$31,835.83	\$34,730.00	\$2,894.17	9.09%	109.09%
6110	Parent Participation Fees	\$300.00	\$3,344.00	\$1,360.00	\$113.33	\$0.00	-\$113.33	-100.00%	\$1,246.67	\$0.00	-\$1,246.67	-100.00%	0.00%
6120	Other Sundry Fees	\$1,950.00	\$2,650.00	\$0.00	\$0.00	\$50.00	\$50.00	0.00%	\$0.00	\$2,700.00	\$2,700.00	0.00%	0.00%
6140	School Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$301.00	\$301.00	0.00%	\$0.00	\$1,197.00	\$1,197.00	0.00%	0.00%
6150	Parish Subsidy (School Fundraising)	\$0.00	\$0.00	\$70,000.00	\$5,833.33	\$0.00	-\$5,833.33	-100.00%	\$64,166.67	\$26,785.75	-\$37,380.92	-58.26%	41.74%
6160	Parish Subsidy (Tuition Assistance)	\$0.00	\$672.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	0.00%
6170	Parish Subsidy (direct)	\$40,000.00	\$50,000.00	\$50,000.00	\$4,166.67	\$0.00	-\$4,166.67	-100.00%	\$45,833.33	\$91,902.83	\$46,069.50	100.52%	200.52%
6180	Investment Income - CISVA Investment Trust A/C	\$3,911.21	\$7,538.00	\$3,000.00	\$250.00	\$0.00	-\$250.00	-100.00%	\$2,750.00	\$2,310.21	-\$439.79	-15.99%	84.01%
6190	Investment Income - Chancery A/C	\$12,972.25	\$20,133.48	\$15,000.00	\$1,250.00	\$0.00	-\$1,250.00	-100.00%	\$13,750.00	\$11,863.46	-\$1,886.54	-13.72%	86.28%
6200	Investment Income - other accounts	\$7.19	\$3.09	\$0.00	\$0.00	\$270.00	\$270.00	0.00%	\$0.00	\$270.00	\$270.00	0.00%	0.00%
6210	GST Rebate	\$10,073.29	\$12,611.62	\$22,530.91	\$1,877.58	\$13,745.92	\$11,868.34	632.11%	\$20,653.34	\$13,745.92	-\$6,907.42	-33.44%	66.56%
6240	Donations	\$85.21	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$8,100.00	\$8,100.00	0.00%	0.00%
6250	Internally Restricted Funds Transfer	\$0.00	\$0.00	\$200,000.00	\$16,666.67	\$0.00	-\$16,666.67	-100.00%	\$183,333.33	\$0.00	-\$183,333.33	-100.00%	0.00%
6270	Other Income	\$6,142.54	\$102,558.26	\$16,200.00	\$1,350.00	\$0.00	-\$1,350.00	-100.00%	\$14,850.00	\$7,891.08	-\$6,958.92	-46.86%	53.14%
	Total Revenues	\$2,225,810.02	\$2,436,328.24	\$2,828,475.41	\$235,706.28	\$82,379.80	-\$153,326.48	-65.05%	\$2,592,769.13	\$2,561,647.96	-\$31,121.17	-1.20%	98.80%

May 2024 Treasurer's Report

Sec Ref	Expenditure	2021-22 Actual	2022-23 Actual	2023-24 Budget	Monthly Budget	May 2024 Actual	Current Actual- Budget Var\$	Current Actual - Budget Var%	YTD Budget	YTD Actual	YTD Actual- Budget Var\$	YTD Actual- Budget Var%	YTD Actual % of Annual Budget
7000s	Salaries & Benefits (Teaching Staff)	\$1,138,563.21	\$1,235,884.57	\$1,348,736.09	\$112,394.67	\$133,837.25	\$21,442.58	19.08%	\$1,236,341.42	\$1,129,423.32	-\$106,918.10	-8.65%	91.35%
7020s	Salaries & Benefits (Special Ed.)	\$470,941.56	\$434,942.61	\$531,511.44	\$44,292.62	\$48,093.27	\$3,800.65	8.58%	\$487,218.82	\$440,636.50	-\$46,582.32	-9.56%	90.44%
7040s	Salaries & Benefits (TOCs)	\$38,362.06	\$41,588.86	\$36,267.31	\$3,022.28	\$3,311.55	\$289.27	9.57%	\$33,245.03	\$35,354.74	\$2,109.71	6.35%	106.35%
7050s	Salaries & Benefits (Administrative)	\$96,175.05	\$97,744.97	\$101,962.42	\$8,496.87	\$8,734.72	\$237.85	2.80%	\$93,465.55	\$94,408.10	\$942.55	1.01%	101.01%
7070s	Salaries & Benefits (Custodial & Maintenance)	\$55,164.37	\$61,305.06	\$8,143.11	\$678.59	\$0.00	-\$678.59	-100.00%	\$7,464.51	\$8,500.07	\$1,035.56	13.87%	113.87%
7090s	Special Education (Instructional)	\$58,521.31	\$54,420.26	\$54,000.00	\$4,500.00	\$1,513.50	-\$2,986.50	-66.37%	\$49,500.00	\$54,201.19	\$4,701.19	9.50%	109.50%
7100s	Instructional Expenses	\$34,858.30	\$66,698.34	\$77,800.00	\$6,483.33	\$4,838.14	-\$1,645.19	-25.38%	\$71,316.67	\$81,028.81	\$9,712.14	13.62%	113.62%
7130s	General Office	\$40,027.30	\$87,010.93	\$52,300.00	\$4,358.33	\$1,834.69	-\$2,523.64	-57.90%	\$47,941.67	\$56,428.63	\$8,486.96	17.70%	117.70%
7150s	Services Received	\$56,248.71	\$55,290.63	\$69,941.95	\$5,828.50	\$1,510.88	-\$4,317.62	-74.08%	\$64,113.46	\$60,301.08	-\$3,812.38	-5.95%	94.05%
7170s	Operations and Maintenance	\$95,679.13	\$205,083.62	\$180,000.00	\$15,000.00	\$10,795.52	-\$4,204.48	-28.03%	\$165,000.00	\$122,730.59	-\$42,269.41	-25.62%	74.38%
7200s	Equipment and Furniture	\$43,418.05	\$58,432.01	\$289,402.83	\$24,116.90	\$5,666.75	-\$18,450.15	-76.50%	\$265,285.93	\$266,776.48	\$1,490.55	0.56%	100.56%
7220s	Student Activity Expenses	\$3,193.26	\$10,835.65	\$8,500.00	\$708.33	-\$3,290.44	-\$3,998.77	-564.53%	\$7,791.67	-\$40,357.89	-\$48,149.56	-617.96%	-517.96%
7240s	Fundraising & Development	\$918.70	\$1,264.71	\$1,250.00	\$104.17	\$0.00	-\$104.17	-100.00%	\$1,145.83	\$41.92	-\$1,103.91	-96.34%	3.66%
7260s	Staff Team Building	\$925.69	\$7,323.11	\$9,000.00	\$750.00	\$356.15	-\$393.85	-52.51%	\$8,250.00	\$9,784.61	\$1,534.61	18.60%	118.60%
	Total Expenditures	\$2,132,996.70	\$2,417,825.33	\$2,768,815.16	\$230,734.60	\$217,201.98	-\$13,532.62	-5.87%	\$2,538,080.56	\$2,319,258.15	-\$218,822.41	-8.62%	91.38%
	Surplus/ (Deficit)	\$92,813.32	\$18,502.91	\$59,660.26	\$4,971.69	-\$134,822.18	-\$139,793.87	-2811.80%	\$54,688.57	\$242,389.81	\$187,701.24	343.22%	

May 2024 Financial Highlights

May 2024 YTD Benchmark: **91.67%**

- 1) no extraordinary revenue / expense transactions noted in May.
- 2) the following non-wages expense accounts are >10% over what we've budgeted: [7100s Instruction expenses, 7130s General office, 7260s Staff team building]

Time frame: July 1,2023 - Reporting month 11/12 months

Actual Revenue

Actual Expenditure

98.80% of budgeted YTD revenue

91.38% of budgeted YTD expenditure

May 2024 Treasurer's Report

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6020	Other Gov't Grants (French)	\$1,172.95	\$1,047.78	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	0.00%
6030	Other Gov't Grants	\$0.00	\$3,120.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$5,005.71	\$5,005.71	0.00%	0.00%
6040	Other Non-Gov't Special Education Funding	\$4,780.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	0.00%
6050	Tuition Fees (Category 1)	\$645,529.00	\$686,322.00	\$776,670.00	\$64,722.50	\$62,221.88	-\$2,500.62	-3.86%	\$711,947.50	\$781,931.00	\$69,983.50	9.83%	109.83%
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6120	Other Sundry Fees	\$1,950.00	\$2,650.00	\$0.00	\$0.00	\$50.00	\$50.00	0.00%	\$0.00	\$2,700.00	\$2,700.00	0.00%	0.00%
6140	School Uniforms	\$0.00	\$0.00	\$0.00	\$0.00	\$301.00	\$301.00	0.00%	\$0.00	\$1,197.00	\$1,197.00	0.00%	0.00%
6150	Parish Subsidy (School Fundraising)	\$0.00	\$0.00	\$70,000.00	\$5,833.33	\$0.00	-\$5,833.33	-100.00%	\$64,166.67	\$26,785.75	-\$37,380.92	-58.26%	41.74%
6160	Parish Subsidy (Tuition Assistance)	\$0.00	\$672.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	0.00%
6170	Parish Subsidy (direct)	\$40,000.00	\$50,000.00	\$50,000.00	\$4,166.67	\$0.00	-\$4,166.67	-100.00%	\$45,833.33	\$91,902.83	\$46,069.50	100.52%	200.52%
6180	Investment Income - CISVA Investment Trust A/C	\$3,911.21	\$7,538.00	\$3,000.00	\$250.00	\$0.00	-\$250.00	-100.00%	\$2,750.00	\$2,310.21	-\$439.79	-15.99%	84.01%
6190	Investment Income - Chancery A/C	\$12,972.25	\$20,133.48	\$15,000.00	\$1,250.00	\$0.00	-\$1,250.00	-100.00%	\$13,750.00	\$11,863.46	-\$1,886.54	-13.72%	86.28%
6200	Investment Income - other accounts	\$7.19	\$3.09	\$0.00	\$0.00	\$270.00	\$270.00	0.00%	\$0.00	\$270.00	\$270.00	0.00%	0.00%
6210	GST Rebate	\$10,073.29	\$12,611.62	\$22,530.91	\$1,877.58	\$13,745.92	\$11,868.34	632.11%	\$20,653.34	\$13,745.92	-\$6,907.42	-33.44%	66.56%
6240	Donations	\$85.21	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$8,100.00	\$8,100.00	0.00%	0.00%
6250	Internally Restricted Funds Transfer	\$0.00	\$0.00	\$200,000.00	\$16,666.67	\$0.00	-\$16,666.67	-100.00%	\$183,333.33	\$0.00	-\$183,333.33	-100.00%	0.00%
6270	Other Income	\$6,142.54	\$102,558.26	\$16,200.00	\$1,350.00	\$0.00	-\$1,350.00	-100.00%	\$14,850.00	\$7,891.08	-\$6,958.92	-46.86%	53.14%
	Total Revenues	\$2,225,810.02	\$2,436,328.24	\$2,828,475.41	\$235,706.28	\$82,379.80	-\$153,326.48	-65.05%	\$2,592,769.13	\$2,561,647.96	-\$31,121.17	-1.20%	98.80%

May 2024 Treasurer's Report

Sec Ref	Expenditure	2021-22 Actual	2022-23 Actual	2023-24 Budget	Monthly Budget	May 2024 Actual	Current Actual- Budget Var\$	Current Actual - Budget Var%	YTD Budget	YTD Actual	YTD Actual- Budget Var\$	YTD Actual- Budget Var%	YTD Actual % of Annual Budget
7000s	Salaries & Benefits (Teaching Staff)	\$1,138,563.21	\$1,235,884.57	\$1,348,736.09	\$112,394.67	\$133,837.25	\$21,442.58	19.08%	\$1,236,341.42	\$1,129,423.32	-\$106,918.10	-8.65%	91.35%
7020s	Salaries & Benefits (Special Ed.)	\$470,941.56	\$434,942.61	\$531,511.44	\$44,292.62	\$48,093.27	\$3,800.65	8.58%	\$487,218.82	\$440,636.50	-\$46,582.32	-9.56%	90.44%
7040s	Salaries & Benefits (TOCs)	\$38,362.06	\$41,588.86	\$36,267.31	\$3,022.28	\$3,311.55	\$289.27	9.57%	\$33,245.03	\$35,354.74	\$2,109.71	6.35%	106.35%
7050s	Salaries & Benefits (Administrative)	\$96,175.05	\$97,744.97	\$101,962.42	\$8,496.87	\$8,734.72	\$237.85	2.80%	\$93,465.55	\$94,408.10	\$942.55	1.01%	101.01%
7070s	Salaries & Benefits (Custodial & Maintenance)	\$55,164.37	\$61,305.06	\$8,143.11	\$678.59	\$0.00	-\$678.59	-100.00%	\$7,464.51	\$8,500.07	\$1,035.56	13.87%	113.87%
7090s	Special Education (Instructional)	\$58,521.31	\$54,420.26	\$54,000.00	\$4,500.00	\$1,513.50	-\$2,986.50	-66.37%	\$49,500.00	\$54,201.19	\$4,701.19	9.50%	109.50%
7100s	Instructional Expenses	\$34,858.30	\$66,698.34	\$77,800.00	\$6,483.33	\$4,838.14	-\$1,645.19	-25.38%	\$71,316.67	\$81,028.81	\$9,712.14	13.62%	113.62%
7130s	General Office	\$40,027.30	\$87,010.93	\$52,300.00	\$4,358.33	\$1,834.69	-\$2,523.64	-57.90%	\$47,941.67	\$56,428.63	\$8,486.96	17.70%	117.70%
7150s	Services Received	\$56,248.71	\$55,290.63	\$69,941.95	\$5,828.50	\$1,510.88	-\$4,317.62	-74.08%	\$64,113.46	\$60,301.08	-\$3,812.38	-5.95%	94.05%
7170s	Operations and Maintenance	\$95,679.13	\$205,083.62	\$180,000.00	\$15,000.00	\$10,795.52	-\$4,204.48	-28.03%	\$165,000.00	\$122,730.59	-\$42,269.41	-25.62%	74.38%
7200s	Equipment and Furniture	\$43,418.05	\$58,432.01	\$289,402.83	\$24,116.90	\$5,666.75	-\$18,450.15	-76.50%	\$265,285.93	\$266,776.48	\$1,490.55	0.56%	100.56%
7220s	Student Activity Expenses	\$3,193.26	\$10,835.65	\$8,500.00	\$708.33	-\$3,290.44	-\$3,998.77	-564.53%	\$7,791.67	-\$40,357.89	-\$48,149.56	-617.96%	-517.96%
7240s	Fundraising & Development	\$918.70	\$1,264.71	\$1,250.00	\$104.17	\$0.00	-\$104.17	-100.00%	\$1,145.83	\$41.92	-\$1,103.91	-96.34%	3.66%
7260s	Staff Team Building	\$925.69	\$7,323.11	\$9,000.00	\$750.00	\$356.15	-\$393.85	-52.51%	\$8,250.00	\$9,784.61	\$1,534.61	18.60%	118.60%
	Total Expenditures	\$2,132,996.70	\$2,417,825.33	\$2,768,815.16	\$230,734.60	\$217,201.98	-\$13,532.62	-5.87%	\$2,538,080.56	\$2,319,258.15	-\$218,822.41	-8.62%	91.38%
	Surplus/ (Deficit)	\$92,813.32	\$18,502.91	\$59,660.26	\$4,971.69	-\$134,822.18	-\$139,793.87	-2811.80%	\$54,688.57	\$242,389.81	\$187,701.24	343.22%	

May 2024 Financial Highlights

May 2024 YTD Benchmark: **91.67%**

- 1) no extraordinary revenue / expense transactions noted in May.
- 2) the following non-wages expense accounts are >10% over what we've budgeted: [7100s Instruction expenses, 7130s General office, 7260s Staff team building]

Time frame: July 1,2023 - Reporting month 11/12 months

Actual Revenue

Actual Expenditure

98.80% of budgeted YTD revenue

91.38% of budgeted YTD expenditure