



St. Joseph the Worker Elementary School

4451 Williams Road, Richmond, B.C. V7E 1J7

Telephone: 604 277-1115 Email: office@stjosephtheworker.ca

Thank you for your interest in St. Joseph the Worker School. Blessed and dedicated in September 1988, St. Joseph the Worker School is guided by our mission statement:

St. Joseph the Worker Parish School shares in the mission of the Church to proclaim and build the Kingdom of God in a unique way through our Franciscan charism that inspires and guides us to reach out to the community and its needs.

St. Joseph the Worker Parish School, as a faith community, is committed to excellence in Catholicity and in all areas that promote the development of the whole child to his or her full potential.

St. Joseph the Worker Parish School is an integral part of the parish family working together in a shared vision with all parish ministries.

St. Joseph the Worker School strives to develop Christian leaders, responsible citizens, and life-long learners.

Our staff includes our principal and two vice-principals (who are also teachers). Together with our 8 classroom teachers, 2 learning resource teachers, full time physical education teacher, part-time music teacher, part-time teacher librarian and a part-time French teacher, secretary, educational assistants and community specialists complete our learning team.

Our program of studies includes the B.C. Curriculum with religious education authentically integrated through the school day and in our extra and co-curricular programs. Co-curricular programs include; information technology studies, outdoor education, sacramental programs, Christian sexuality program in Grades 6 & 7, and abuse prevention program in Kindergarten–Grade 3.

We also offer various extra-curricular programs which include cross country, volleyball, basketball, track & field, soccer, skiing/snowboarding for Grades 5-7, intermediate and primary choir, band, Readers are Leaders, Green Team and drama/musical productions.

Tuition and Fees:

The table below summarizes the school's ANNUAL tuition fee schedule for the 2025-2026 school year (this year). This is subject to change for the 2026-2027 school year in accordance with directives from the Catholic Independent Schools of Vancouver Archdiocese.

	Category 1	Category 2	Category 3
One child	\$ 4,400.00	\$ 5,580.00	\$ 8,340.00
Two children	\$ 8,300.00	\$10,550.00	\$16,680.00
Three or more children	\$11,700.00	\$14,910.00	\$25,020.00

Definitions

Category 1:

- ❖ Catholic families who are registered, active and participating members of St. Joseph the Worker Parish
- ❖ Authorized by the Pastor to attend St. Joseph the Worker School

Category 2:

- ❖ Catholic families who are registered **only** members of St. Joseph the Worker Parish or Catholic families who are registered, active and participating members of another Catholic parish
- ❖ Authorized by the Pastor to attend St. Joseph the Worker School

Category 3:

- ❖ Not a member of any Catholic Parish/Non Catholics

As a member of the community of St. Joseph the Worker we have the privilege of participating in both a vibrant parish and an excellent school. It is through the commitment of time, talent and treasure of parents, staff, priests and parishioners that our Roman Catholic School can maintain its excellent standards.

It is in the spirit of community building that all parents are expected to be participating members of the parish. Participation not only includes weekly use of offertory envelopes but also participation in the various ministries of the parish. Each family contributes by use of the offertory envelopes or direct deposit according to their financial means.

Families who are using direct deposit must still use their envelopes each week at mass (these can be empty). If a family is experiencing hardship, they should contact the pastor to discuss financial assistance in helping meet the tuition payments.

The Tuition Assistance Committee, on an individual case by case basis, will determine the assistance to families requesting financial support.

Catholic families who are not active and participating (attending weekly mass, using envelopes, active in church ministry) will be assigned "Category 2". All information concerning contributions is held in confidence by the Pastor.

It is hoped that all parishioners will gladly share their time, talents and resources as we continue to build our Catholic community.

Tax Receipts will be issued for a portion of the tuition fee paid. Currently all tuition payments must be made by cheque or pre-authorized electronic debit. In addition, parents are responsible for paying the government grant if the school does not receive the grant due to:

(a) the child being enrolled in another government recognized school
or

(b) if the minimum of 600 hours attendance (approx. 125 days attendance for Kindergarten–Grade 7 students) by the child between September and May 15th is not reached.

Policy for Admission 2026-2027:

1. Families shall read and both parents must sign the Statement of Commitment prior to being accepted into St. Joseph the Worker School.

2. For purposes of admission to the school:

"Registered, active and participating Catholics" shall mean those individuals who are registered at St. Joseph the Worker Parish, attend Mass regularly using envelopes (no minimum amount specified) and support the Parish by participating in its ministerial activities.

The Parish Education Committee affirms that St. Joseph the Worker School operates as one with the Parish. Therefore, it is our belief that the home, the school and the Parish must cooperate in the Christian education and formation of your child or children. We encourage all parents to involve themselves, if possible, in the monthly school masses. More importantly we expect that the entire family participates in the weekly Sunday liturgies and the life and activities of the Parish.

Priorities for Admission:

Priorities for admission into St. Joseph the Worker School are as follows:

1. Children presently enrolled in the school if they and their families meet the expectations of the school.
2. Siblings of children already in the school whose families are registered, active and participating Catholics at St. Joseph the Worker Parish (Siblings of non-Catholics cannot be given priority over Catholics).
3. Children whose families are registered, active and participating Catholics at St. Joseph the Worker Parish.
4. Siblings of children already in the school whose families are registered, active and participating Catholics in other parishes.
5. Children whose families are practicing Catholics coming into the parish, who have been attending Catholic school elsewhere.
6. Children whose families are registered, active and participating Catholics in other parishes.
7. Children whose families are registered at St. Joseph the Worker Parish but are not active parishioners.
8. Children whose families are registered at another Catholic parish but are not active parishioners.
9. Non-Catholics. Once accepted into the school non-Catholics need meet only the criteria expected of other students to be readmitted in subsequent years. Siblings of non-Catholics cannot be given priority over Catholics.

Each spring we shall review all the applications for registration and re-registration for the following year. Our priority of registration, including the acceptance of siblings, will be given to a child or children of parents who meet the criteria of registered, active and participating members of St. Joseph the Worker Parish.

Parent Participation:

St. Joseph the Worker is an independent school under the authority of the Archbishop's Representative, the Pastor and the elected Parish Education Committee. Our school is funded by the provincial government grant, the parish subsidy, tuition fees and fundraising. Our school has a Parent Participation Program. Parents' participation in this program is mandatory and becomes one of the criteria for re-enrollment.

Our Parent Participation Program is necessary as it enables us to keep our fees low, generate money required for operational costs and provide additional resources for our students. A Pre-Authorized Debit (PAD) deposit for the Parent Participation Program will be required upon being accepted into the school.

School Uniform:

Our uniform supplier is McCarthy Uniforms, located at 1050 Boundary Road, Burnaby, B.C. V5K 4T3 (Tel: 1 800 668-8261 or 604-205-7560) www.mccarthyuniforms.ca/shop

All uniform articles must be purchased at this supplier's store to keep the uniform consistent with the exception of socks and tights, which can be purchased wherever you like, but must conform to our uniform standard of being plain or cabled. The plain white standard golf shirts (no cresting or logo, sleeve length should be midway between elbow and shoulder) can also be purchased at the store of your choice. The logo'd gym shorts and t-shirts are ordered through the school office.



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Application Checklist

When submitting the application package, the following will be needed:

- Completed Application Form
 - \$50 Application fee (cash or cheque)
 - Family photo or most recent school photo of applicant
 - Photocopy of the Birth Certificate
 - Photocopy of the Baptismal Certificate (& First Communion Certificate if applicable)
 - Most recent report card (pre-school if applicable or currently enrolled school)
 - Any supporting documentation (IEP, medical diagnosis, learning assessments SLP etc.)
-

Important Dates

Kindergarten Applications

- Due Friday, January 30, 2026 at 4pm to the school office
- Interviews will take place on Monday, February 2nd & Friday, February 6th, 2026
- Applicants who receive an interview will be notified if they will be offered a spot in Kindergarten or a spot on the waitlist on February 13th, 2026 (by email).

Applications for all other grades

- Due Friday, January 30, 2026 at 4pm to the school office
- Interviews will take place on Monday, February 2nd & Friday, February 6th, 2026
- Other dates will be communicated on a family by family basis.



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APPLICATION FORM 2026-2027

PLEASE PRINT CLEARLY

APPLICATION TO GRADE _____ SURNAME: _____

Name of Mother: _____ Name of Father: _____ Marital Status: _____

Address: _____ City: _____ Postal Code: _____

Home Phone #: _____ Cell # Mother: _____ Cell # Father: _____

Primary Email: _____ Mother's Religion: _____ Father's Religion: _____

Are you a member of St. Joseph the Worker Parish? YES NO Envelope # _____ Year Joined _____

Are you a member of another parish? YES NO Parish _____

If you are Catholic, do you attend mass regularly on Sundays? YES NO N/A

STUDENT INFORMATION				
Name: Surname, First Name	Gender (M/F)	Date of Birth M/D/Y	City & Country of Birth	Citizenship (please attach a copy of passport or birth cert.)
Child's Religion:			Attach copy of Baptismal Certificate, if applicable./First communion if applicable	
Name of Present School or Pre-School:			Attach a copy of the most recent Report Card or Individual Education Plan (IEP), if applicable.	

CHECK ALL BOXES BELOW THAT PERTAIN TO YOUR CHILD OR MARK N/A IF NOT APPLICABLE.

It is important that this information is accurate so that we can plan the support needed for each class.

LEARNING NEEDS

Please specify (i.e. SLP, vision, hearing, physical disabilities, autism, etc.)

ENGLISH AS A SECOND LANGUAGE

Primary Language(s) Spoken at Home

MEDICAL NEEDS OR ALLERGIES

Please specify (i.e. asthma, diabetes, anaphylaxis, bee stings, etc.)

YOUNGER SIBLING(S)

Please include first name(s) & birth year(s) if any

PLEASE READ AND SIGN BELOW

I give consent to St. Joseph the Worker School to collect personal information that may include student identification information, birth and baptismal certificates, parent email and phone numbers, academic records, and information from the school and/or parish that my child and/or family attends or has attended. This information is required in order to assist the school in making decisions regarding interviews and acceptance of new families depending on available space.

MOTHER'S SIGNATURE: _____ FATHER'S SIGNATURE: _____ DATE: _____

Office Use: \$50 Application Fee Birth Certificate Baptismal Certificate Report Card Other reports/documentation

photo Date Rec'd: _____